

COUNTY WATER DISTRICT OF BILLINGS HEIGHTS
BOARD OF DIRECTORS MEETING

May 13, 2020

The May 13, 2020 board meeting was called to order by President Wynn Pippin at 6:03 p.m. at 1540 Popelka Drive, Billings, MT.

Board Members: Wynn Pippin, Brandon Hurst, Jim Miller (absent), Roger Ostermiller, Jon Muessig, Donna Dinsmore (absent), and Steve Blood

Also present: Duke Nieskens, General Manager
Suzie McKethen, Board Secretary

- **March Minutes for Approval**

Motion: Brandon Hurst

Motion carried: 4-0

Second: Roger Ostermiller

- **March Prepaid Bills for Approval**

Motion: Jon Muessig

Motion carried: 4-0

Second: Steve Blood

- **March Bills for Approval**

Motion: Jon Muessig

Motion carried: 4-0

Second: Roger Ostermiller

- **Financial Statement for review**

- **Manager's Report – Duke Nieskens**

- The servicemen installed two (2) mainline valves in Bitterroot Drive and Oxbow Circle, with one for our project; and the other for a broken valve stuck in the closed position. The servicemen also pulled new service lines at 1225 Galway; 216 Windsor Circle South; and 1820 St. Andrews. For the St. Andrews project, the District had to hire Tru-Pipe to excavate the curb stop. There were several utilities too close to the box. True North Contracting did the concrete and asphalt. The servicemen also replaced a curb stop at 1440 Navajo Street.
- The District offices had new commercial grade flooring installed. We were very pleased with the results. We received the new office furniture. A few pieces were damaged, which had to be returned to be replaced. The new map drawers also arrived damaged. In order to get new office chairs, we will need approximately \$5,700 additional funds. Roger Ostermiller made a motion to approve \$5,700 to be used for purchasing office furniture. Jon Muessig seconded. Motion carried 4-0.

- The Rawhide Transmission project started May 11. They are waiting on an 18" valve for the intersection at Rawhide and Bitterroot. They moved over to the Longhorn Way and Latigo Drive. Interstate Engineering has an inspector on site.
 - The Director's insurance policy has been renewed.
 - Duke visited with Steve Knudson at Stifel. CD rates are very low right now. Steve suggested investing in Treasury Bonds. They renew monthly, are secure, and fluid.
 - No date yet for re-scheduling the mediation with the City of Billings billing issue.
 - Duke and Peyton sent a letter to the City of Billings Engineering Department regarding the street opening permits. Duke handed out our original letter to them, as well as their response. Our concern is that the utility work being done is in the right of way, so we should not be charged \$390 for the permit. The board decided to table this issue for now.
 - Duke visited with the Directors about the need for additional street control Class 3 barricades, signage and 50 traffic cones with bottoms. After shopping around, the price would be approximately \$3,000. Jon Muessig made a motion to buy updated traffic and safety equipment. Roger Ostermiller seconded. Motion carried 4-0.
 - Duke talked with the board about doing shut offs in May. In the letter dated April 13, 2020 from the Office of the Governor, the restrictions for disconnections were lifted on April 24. The District did not shut water off in February, March, and April. There are approximately 265 people on the list, and will likely keep growing the longer we don't shut water off. After some discussion, it was decided to do shut offs in May.
- **Old Business:**
 - None.
 - **New Business:**
 - None.
 - **Executive Session**

There being no further business to come before the Board, a motion to adjourn was made by Jon Muessig. Steve Blood seconded. Motion carried 4-0. President Wynn Pippin adjourned the meeting at 6:38 p.m.

Suzie McKethen, Board Secretary

Wynn Pippin, President